

Join our BOARD!



The Ottawa Community Housing Foundation (OCH Foundation) is seeking a passionate leader to join our Board of Directors as Director - Governance Committee for a two year term (June 2026–2028).

As a Director, you will:

- Attend and actively engage in Board meetings (typically five per year).
- Participate in the Governance Committee and continue to help the organization achieve its strategic priorities.
- Promote the organization and its mission in the community at large.

Commitment: ~5 hours/month (bi-monthly meetings + committee work). This is a volunteer position.

Why Join?

- Make a tangible difference in the lives of people living in Ottawa Community Housing (OCH).
- Strengthen your leadership and governance experience.
- Expand your network while advancing equity and inclusion in Ottawa.

Send your CV and cover letter to
traci.spour-lafrance@ochfoundation.ca

Apply now

39 chemin Auriga Drive, Ottawa
(ON) K2E 7Y8
343-997-6400

Ottawa Community Housing Foundation

Position - Director - Governance Committee

Term - June 2026 – June 2028 (2 years) with opportunity for renewal

Time Commitment: Up to five hours per month



The Ottawa Community Housing Foundation (OCH Foundation) connects 33,000 tenants with programs that foster education, employment, community engagement, and overall well-being. As the charitable partner of Ottawa's largest social housing provider, we work to enhance the quality of life for tenants across 155 communities.

SCOPE OF POSITION

The Director will serve on the Board, participate in the Governance committee and continue to helping the organization achieve its strategic priorities. Board members are expected to leverage their networks to help identify funding opportunities, strategic partnerships, and other connections that advance the organization's mission.

This is a volunteer position with no financial compensation.

SUMMARY OF DUTIES AND RESPONSIBILITIES

- Attend and actively engage in Board meetings (typically five per year)
- Participate in and contribute to the Governance Committee.
- Promote the organization and its mission in the community at large.
- Build ambassadorship and create connections to funding and/or partnerships opportunities within your personal and professional network.
- Support the Board of Directors in ensuring OCH Foundation is in full compliance with the regulatory requirements of a registered charity, adhering to fiduciary best practices, and is demonstrating fiscal responsibility.
- Support the work of OCH Foundation with your knowledge and skills in key areas, such as finance, legal, marketing, fundraising, strategic planning, policy development and advocacy.
- Help the Board carry out its fiduciary responsibilities, including approval and oversight of the annual budget.
- Contribute to setting strategic direction and working towards long-term goals.
- Represent OCH Foundation at community events and fundraising activities.
- Perform other responsibilities assigned by the board.
- Meetings are held in person at Ottawa Community Housing Headquarters.

OTHER REQUIREMENTS

- Provide mission-based leadership, community input, and expertise in matters that advance and support OCH Foundation initiatives.
- Show commitment to diversity and inclusiveness and demonstrate strategic thinking and innovation.
- Be dedicated to OCH Foundation core areas of focus (Employment, Education and Community Engagement) and achieving success in these areas through our pillar programs which build social capital and invest in skill development.
- Have an ability to be objective, work collaboratively in a team and respect the views of others.
- Be at least 18 years of age and legally able to serve on a Canadian charitable board.
- Be willing to undergo a Police Records Check.

BENEFITS OF SERVING

- Opportunity to make a measurable impact in the lives of children, youth, and families in Ottawa's social housing communities.
- Expand your professional network and develop governance and leadership experience.
- Contribute your expertise to advance equity, inclusion, and poverty reduction efforts.

COMMITMENT TO EQUITY, DIVERSITY & INCLUSION

The OCH Foundation is committed to building a Board that reflects the diversity of the communities we serve. We strongly encourage applications from individuals of all backgrounds, including those from equity-deserving and underrepresented communities.

APPLICATION PROCESS

To apply, please submit your CV and a brief statement of interest outlining why you would like to serve on the Board and what skills or experience you would bring.

Apply now

Deadline: June 10th, 2026

Submit to: traci.spour-lafrance@ochfoundation.ca

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